

Dear parents and carers,

I am writing to let you know that next week, we will be celebrating anti-bullying week. Anti-Bullying Week helps Brookfield to shine a spotlight on the issue of bullying and encourage all children, teachers and parents/carers to take action and stand against bullying throughout the year. We will kick the week off on Monday 14th November by all wearing **odd socks** to celebrate what makes us unique... parents, please get involved too!

This year, our overarching theme is “reach out”. We will be talking to the children about **why** we should reach out, **when** we should reach out and **who** we should reach out to. We will also spend a lot of time talking to the children about **how to reach out**. Please see our school approach to anti-bullying on the reverse of this letter, explore it over the weekend and if you can, speak to your children about it before we begin the week. We will explore the following questions during morning activities, and you may wish to have conversations about these questions at home.

Monday	Tuesday	Wednesday	Thursday	Friday
What is bullying?	What is the difference between unkindness and bullying?	How can we reach out to stop bullying?	What is a bystander?	How can I promote antibullying?

On Thursday 17th November at 9.00 am, I would like to invite you to a coffee morning about: Behaviour at Brookfield and what we do about bullying.

Best wishes,

Lauren Ditchfield
Assistant Head
Year 4/5 phase leader



Anti-bullying

What we do about bullying at Brookfield.

Child or adult reports bullying to a member of staff

Staff member makes teacher aware.

Teacher unpicks with:

1. Victim
2. Other child or children

Teacher puts brief notes on CPOMS (our safeguarding system)

Categories

- Behaviour Cause for Concern
- Home Issues / Parenting Issues
- Behaviour Subcategories**
- Bullying/ Friendship Related Issues

All staff to be made aware of relationship
Teacher to monitor.
Phase leader check ins.

Phase leader and/or teacher meet with children individually to talk about their wants and needs to feel safe.

Teacher, phase leader and behaviour lead to agree whether:

1. Is it a confirmed bullying relationship or monitored as potential bullying relationship?
2. Stage 3 should be given for any previous incidents and those moving forward e.g micro aggressions

Alerts phase leader and safeguarding team. Teacher/phase leader/behaviour lead to make parents/carers aware. (all within 24 hours)

Phase leader and teacher to formally meet with parents/carers of all children within 1 week. Behaviour lead to support.

1. Share findings
2. Create initial actions for plan
3. Agree next meeting time

When children are ready, meet together with teacher and/or phase leader to share actions. Restorative conversation wherever possible

Arrange final meetings with parents/carers – do they agree the bullying has stopped? If not, agree further actions.