



Volunteer Application Form

At Brookfield we have three different types of volunteers: Those who volunteer weekly (for example reading volunteers); those who are willing to be called on to give one off help (such as to accompany a school trip) and those who volunteer occasionally (for specific projects, such as a cookery unit in DT). If you would be interested in occasional volunteering for specific projects, you are best to liaise with the class teacher. Teachers will be making clear any areas they need additional adult support for in their termly curriculum letter. If you see that the children are going to be learning about something in which you have a particular skill or knowledge, then please do let their teacher know.

Full Name:	Home Tel no:
	Mobile:
Email address: (Please print)	
Your connection with the school: (parent/grandparent/relative/neighbour/none)	
Name of child(ren)	Class(es)

Weekly volunteering											
Please note that all volunteers working in the school on a regular basis will need a DBS certificate*. This is organised and paid for by the school and will require you to complete an online form and bring in proof of ID.											
Your availability: (Please circle all the times which you are available)	Preferred hours: (Eg, full day, half day, 3 – 3.30)										
<table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Mon</td> <td style="text-align: center;">Tues</td> <td style="text-align: center;">Weds</td> <td style="text-align: center;">Thurs</td> <td style="text-align: center;">Fri</td> </tr> <tr> <td style="text-align: center;">AM/PM</td> </tr> </table>	Mon	Tues	Weds	Thurs	Fri	AM/PM	AM/PM	AM/PM	AM/PM	AM/PM	
Mon	Tues	Weds	Thurs	Fri							
AM/PM	AM/PM	AM/PM	AM/PM	AM/PM							
What kind of support would you be willing to give? (Eg an afternoon hearing 1:1 readers/ admin time to support a class teacher/ maths games with a small group of children/Early Years support/In class support)											
Do you have a preferred age range you would like to volunteer with? (Please note that regular volunteers will not be placed in a year group where they have a child)											
<table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Early Years</td> <td style="text-align: center;">Key Stage One</td> <td style="text-align: center;">Key Stage Two</td> <td style="text-align: center;">Don't mind</td> </tr> </table>		Early Years	Key Stage One	Key Stage Two	Don't mind						
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Please tell us about any relevant skills, training, qualifications, previous volunteering experience or relevant employment:

Volunteer Reserves

Please note that all volunteers working with children/in school occasionally will need to be List 99 checked** – you may have already completed this as part of your child's initial enrolment paperwork.

Your availability: (Please circle all the times which you are available)

Mon	Tues	Weds	Thurs	Fri
AM/PM	AM/PM	AM/PM	AM/PM	AM/PM

What kind of support would you be willing to give?

(Please tick all that apply)

- Accompanying different classes on trips when they are struggling to find enough parent helpers.
- Taking down a display and putting up new backing paper/mounting work.
- Helping with one off admin tasks (such as sorting new reading books)

Please return this form to Melanie Treseder via email (m.treseder@brookfield.camden.sch.uk) or via the school office.

* DBS clearance (Disclosure and Barring Service), allows organisations to gain access to criminal records in order to safeguard children and vulnerable adults from individuals who may be unsuitable. Schools are designated 'regulated activity providers' and it is a legal requirement that adults in regular contact with the children are subject to an enhanced DBS check. This will disclose to the school any offences on your record, even if they have been spent. Depending on the nature and timing of the offence, this may not necessarily prevent you from working in school.

** List 99 is a list of people who are barred from working with children by the Department of Education. The List is maintained by the Children's Safeguards Unit (part of the Department of Education) and contains the names, aliases, dates of birth and national insurance numbers of all those forbidden to work with children in schools, social work and voluntary settings. Some offences are automatically included – most obviously offences against children, but the List can also include other offences such as convictions for violence, theft of school property, abuse of trust in a professional setting and helping students to cheat in exams. Inclusion on the List would prevent you from working in schools in any capacity.