

Brookfield Primary School

Governing Body

October 2012



Brookfield Home/School Communication Survey 2012

Summary of Results and Response

Many thanks to everyone who responded to the Home/School Communication Survey the Governors ran at the end of the summer term. Over 80 families replied which represents about a quarter of the school community. We are pleased to report the majority of respondents were broadly satisfied with the overall level of communication and participation they have with the school. The results, including your written feedback, however, highlighted particular areas where improvements might be made. The governors have discussed the findings with the school, and the results and the response from the school are summarised below. If you would like a copy of the breakdown of the results please email govs@brookfield.sch.uk or ask for a copy at the office.

1. Participation in School Life

Almost all who replied think that there are sufficient opportunities to attend and participate in school events and feel welcomed by the school. The weekly newsletter and text alerts scored most highly as methods of communication. However many said there isn't sufficient prior notice of times and dates of events. Some would welcome increased use of email for letters home.

School Response

- Work is already underway on a school events diary that will be linked to on the Brookfield homepage. The school will aim to put up dates and times at least a term in advance. Staff will also be reminded of the importance of giving as much notice of class events/trips and if parents' help is needed.
- The school will also make new content on the website easier to find by using regularly changing links on the homepage.
- The school will consider the practicalities of using email for letters home with consideration of those families who do not have home access.

2. Home Teacher Communication

Most who replied are broadly happy with amount and form of communication they have with teachers. However, only about half think they have a good understanding of what their child is learning and how they are progressing and that there are sufficient opportunities to be involved in their learning. Open evenings, the recently trialled open mornings, curriculum meetings and curriculum evenings are all seen as useful ways of communicating with teachers and being informed about learning. Fronter scored less well in this area.

School Response

- Increasing parental engagement and support for children's learning is a key priority for the school this year and is embedded in the school's improvement

- Open mornings will run as a regular termly event where parents will be welcomed into the classrooms.
- The email addresses of teachers are currently published on the termly curriculum letters. The school will use the newsletter and homework cover sheets to remind parents of these addresses and to encourage email as another way of communicating with teachers.
- The school will remind parents that 1-1 meetings with teachers can be set up to discuss particular concerns.
- The school will review the use of Fronter, making any necessary improvements, particularly as a source of curriculum information. It will then re-communicate with parents around the purpose and usage of Fronter.

3. School Priorities and Policy

Almost all those who replied expressed an interest in knowing about school priorities and policy but only just over half feel well informed of them and fewer feel the school takes on board parents' views in this area. Some also feel the governing body should be more accessible. The options which scored most highly were a regular meeting to discuss school related issues with the head teacher/governors and the establishment of a regular drop in session with governors.

School Response

- The school will establish a termly head teacher's update meeting to set out and discuss key priorities with parents. The first of these will take place on Tuesday **20th November at 0900**.

Governor Response

- The governing body will set up a bi-termly drop in session for parents and carers to raise issues, questions or feedback. The first of these will be on Wednesday **7 November at 0900**. Please feel free to come along.
- Attached to this letter is a list of governors together with contact details.

Thank you again for taking the time to give us your feedback. The governing body and the school recognise the importance of good communication with parents in all areas of school life. We will work over the coming academic year to implement the measures outlined above. If you have any other questions or feedback please feel free to contact me on the above email address or in person or indeed any of the other governors.

Oliver Lewis
Chair of Governors